

태권도



跆拳道

# INTERNATIONAL TAEKWON-DO FEDERATION®

PRESIDENT: MASTER CHOI JUNG HWA

## 1 DAY MASTER'S SEMINAR

with

Master Choi, Jung Hwa

### Information sheet

*Thank you for your interest in hosting a 1 Day ITF Seminar. The following information is intended to provide a guide as to the minimum usual requirements for such events.*

### Participants

- No less than 100 participants must be registered
- All practitioners are welcome regardless of rank.

### Fees

- The cost to attend a 1 day seminar is \$60 US regardless of rank. The host may add a reasonable surcharge in order to cover costs and expenses.

### Note

*It should be noted that if upon arrival it turns out that less than 100 participants are registered, the organizer is still liable for the minimum funds given to the ITF (\$50US x 100). However, this is not a policy the ITF wishes to implement. As we know, time is a finite resource and the purpose of creating minimums is to ensure that our Master Instructors reach the maximum students possible.*

*Master Instructors (7<sup>th</sup> degree and above) are exempt from paying any fees.*

An international money order (in US\$) payable to "International Taekwon-Do Federation" for the ITF portion of the seminar fees must be given to the assistant of Master Choi at the conclusion of the seminar.

### Travel

- This will be dealt with on a case-by-case basis. Consideration must be given to distance travelled and time taken to get to the ultimate destination

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*The Society for Orthodox Taekwon-Do® is registered as a non-profit organisation.*

**ITF Administration:** 192 High Street, 1st Floor, West Drayton, Middx. UB7 7BE ENGLAND Tel. 00 44 1895 459946 Fax. 00 44 1895 430257  
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## Accommodation

- No less than a junior suite should be provided for Master Choi. A junior suite can be defined by saying that the sitting/meeting area must be separated from the sleeping area.
- Standard accommodation should be provided for any assistants travelling with Master Choi. Usually not more than one room would be required
- There should always be one person in the organizing committee available to escort Master Choi and play the role of host for their country. That person should be fluent in English.
- The organizing committee should cover meals and local transportation.

## Other helpful hints

- There should be a head table at the front of the training area where the seminar will be given.
- Bottled water should be placed under the head table
- The seminar host should be present to greet Master Choi on arrival.
- A proper sound system should be provided in order to ensure all participants can hear. Headsets are not suitable, portable microphone's that clip onto the lapel are ideal.

***Other questions will be answered by ITF Administration when going over the final details and travel arrangements.***

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